

Air Force Security Assistance Ce

*Build International Partner Capabilities in Support of Global
Security Objectives*



U.S. AIR FORCE

Supply Discrepancy Report - Automation (SDR-A)

Monthly Report Tutorial

**555 ILS/SDR Flight
(937) 656-2191
DSN 986-2191**

February 2008

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SDR Monthly Report

AFSAC

Application Links	
Tutorials	▶
Applications Suite	
Supply Application	
Letter of Request (LOR)	▶
Logistics Applications	▶
Financial Applications	▶
WWRS	▶
PROSII Program Information	▶
Tech Order Index	
PROS II Metrics	
AFSAC Metrics	▶
Supply Discrepancy Reporting(SDR)	SDR Submission Wizard
Financial Tool	SDR Customer Query
Application Usage	SDR Monthly Report
Other AFSAC Links	
SAMIS Access	** Tutorial - Online Tools Overview
About AFSAC	** Tutorial - Submission Tool
CLSSA Brochure	** Tutorial - Customer Query
CLSSA Summary Briefing	** Tutorial - Monthly Report
Repair/Replace Briefing	
AFSAC Library	
(Now located on the Community of Practice)	

provide easy, around-the-clock access to information about our services.

- Business applications
(Use the navigation links on the left to access the business applications)

We currently offer a ra

The Application Suite
Data and Narrative.

We also provide a num
Order Index, Parts and
AFSAC Online Metrics.

We are constantly striving to develop new tools for our customers. Look for account automation features such as automated password resets and additional AFSAC Online Metrics in upcoming months.

business applications directly from our navigation menu on the left side of all our pages.

added to our website. We have added tutorials for our Business Applications. These tutorials are PowerPoint Presentations through each of our various business applications.

International Access

multiple databases, wh
their website to find out

The Supply Discrepancy Report Automation (SDR-A) Monthly Report Tool is accessed through the Applications Links in AFSAC Online.

**Selectin
g**

On-line Tutorial available here!

ation Service. It provides one-step access to service. Click the link above to go directly to [requirements.](#)



AFSAC Online Login



AFSAC

AFSAC Login

User Name:

Password:

User IDs and passwords are **NOT** case sensitive.

Use your AFSAC Online ID and Password to access the SDR Automation Tool.

NOTE: If you have logged-in to any of the other SDR-A tools, this screen will be skipped.



SDR Monthly Report - Demo



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SDR Query

version 1.0157 Search for an SDR's status by providing one or more of the following fields.
Fields are not case sensitive.

Country: **Select Desired Country**

Month: Jan

Year: 2006

Select

This is the SDR Monthly Report main input screen. Select your desired Monthly Report as follows:

- 1. For FMS customers, your "Country" field is automatically populated based on login ID. USG users may select desired country code.**
- 2. Use drop-down menu to select "Month" of report desired.**
- 3. Use drop-down menu to select "Year" of report desired.**
- 4. Click "Select" button.**
- 5. On the first day of each month, the monthly report for the 'previous' month is available to query. Beginning with November 2005, all monthly reports are archived.**



SDR Monthly Report Sample



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[View PDF Report](#)

59 TOTAL records found for January, 2006

45 (OPEN) MONTHLY SUPPLY DISCREPANCY REPORTS (SDRs) STATUS

CC	CAS	LIN	ITM	SDR NR	DOC NR	SUF	DC	SDR Value	SDR RCVD AFSAC	Last AFSAC Action	SDR Reply Date	Action Activity Response Code	ARC	MRSD	MRVD
KEU	001	L0714	D	M5V40965313	O	C1		\$4,895.94	27-DEC-2005	20-JAN-2006				N/A	N/A
KEU	001	L0718	D	M5V43210011	O	Q1			23-JAN-2006	23-JAN-2006				N/A	N/A
KEU	001	L0718	D	M5V43210011	O	Q1			23-JAN-2006	23-JAN-2006				N/A	N/A
KEU	001	L0714	D	M5V40965313	O	C1		\$4,895.94	27-DEC-2005	20-JAN-2006				N/A	N/A
KEU	001	L0717	D	L5V5286H010	O	W1			09-JAN-2006	09-JAN-2006				N/A	N/A
KEU	001	L0716	D	L5V5286H011	O	W2		\$5,396.76	02-JAN-2006	02-JAN-2006				N/A	N/A
KEU	001	L0717	D	L5V5286H010	O	W1			09-JAN-2006	09-JAN-2006				N/A	N/A
KEU	001	L0716	D	L5V5286H011	O	W2		\$5,396.76	02-JAN-2006	02-JAN-2006				N/A	N/A
KEU	001	L0694	D	L5V43200068	O	Q1		\$3,103.74	17-OCT-2005	04-JAN-2006				N/A	N/A
KEU	001	L0696	D	M5V43220022	O	W1		\$1,885.00	17-OCT-2005	30-JAN-2006	30-JAN-2006	105,101	BB	29 JUL 2006	DUE IN
KEU	001	L0698	D	M5V50590008	O	W1		\$1,640.32	17-OCT-2005	23-JAN-2006				N/A	N/A

TOTAL OPEN SDR VALUE = \$493,661.04

* In Column 1 indicates SDR appears on report for first time

Not all open records display on this chart

14 (COMPLETED) MONTHLY SUPPLY DISCREPANCY REPORTS (SDRs) STATUS

CC	CAS	LIN	ITM	SDR NR	DOC NR	SUF	DC	SDR Value	SDR RCVD AFSAC	SDR Reply Date	Action Activity Response Code	Financially Complete	ARC	Billing Adjustment Verified	MRSD	MRVD
* KEU	001	L0715	D	M5V51460039A	O	S1		\$32,633.72	30-DEC-2005	06-JAN-2006	142,101	12-JAN-2006	CB	\$32,633.72	N/A	N/A
* KEU	001	L0715	D	M5V51460039A	O	S1		\$32,633.72	30-DEC-2005	06-JAN-2006	142,101	12-JAN-2006	CB	\$32,633.72	N/A	N/A
KEU	001	L0675	D	M5V43630018	R	Q1		\$340.05	22-AUG-2005	15-NOV-2005		17-NOV-2005	BA	\$340.05	N/A	N/A
KEU	001	L0704	D	M5V51460088	O	S2		\$1,149.24	24-OCT-2005	22-NOV-2005		23-NOV-2005	CB	\$1,149.24	N/A	N/A
KEU	001	L0710	D	M5V51460176	O	S2		\$698.28	24-OCT-2005	22-NOV-2005		23-NOV-2005	CB	\$698.28	N/A	N/A
* KEU	001	L0697	D	M5V43080024A	O	W1		\$2,005.74	17-OCT-2005	19-DEC-2005		04-JAN-2006			N/A	N/A
KEU	001	L0703	D	M5V51720002	O	S2		\$61,208.32	24-OCT-2005	08-DEC-2005	704	08-DEC-2005	AL	NONE DUE	N/A	N/A
KEU	001	L0657	D	M5V42880052	O	Q1		\$4,979.34	16-FEB-2005	10-MAY-2005		29-NOV-2005	BB	\$4,979.34	06 NOV 2005	14 OCT 2005
* KEU	001	L0659	D	M5V43170004	O	S2		\$467.00	16-FEB-2005	12-JAN-2006	101	20-JAN-2006	CB	\$467.00	N/A	N/A
KEU	001	L0661	D	M5V43560003	O	Q1		\$4,979.34	03-MAY-2005	21-JUL-2005		29-NOV-2005	BB	\$4,979.34	17 JAN 2006	14 OCT 2005
* KEU	001	L0673	D	M5V43210019	R	Q1		\$204.03	22-AUG-2005	15-NOV-2005		24-JAN-2006	BA	\$204.03	N/A	N/A
* KEU	001	L0684	D	M5V51460095	O	O2		\$1,771.09	05-OCT-2005	22-DEC-2005	118	04-JAN-2006	CA	\$1,771.09	N/A	N/A
* KEU	001	L0688	D	M5V51370006	O	W1		\$816.00	05-OCT-2005	23-JAN-2006	701	23-JAN-2006	DI	NONE DUE	N/A	N/A
* KEU	001	L0689	D	M5V50750011	O	W1		\$816.00	05-OCT-2005	23-JAN-2006	701	23-JAN-2006	DI	NONE DUE	N/A	N/A

TOTAL COMPLETED SDR ADJUSTED VALUE = \$79,855.81

* In Column 1 indicates SDR appears on report for first time

Click 'View PDF Report' for a printable version of the report.

SDR Monthly Report shows all OPEN and COMPLETED SDR Status for the month and year selected.



SDR Monthly Report Sample



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THE REPORT IS IN TWO PARTS FOR YOUR CONVENIENCE. AN * IN THE LEFTMOST COLUMN INDICATES FIRST TIME SDR HAS APPEARED ON THE REPORT.

A. 'OPEN SDRs' - CONTAINS ALL SDRs RECEIVED FROM YOUR COUNTRY THAT STILL REQUIRE SOME ACTION AS OF THE DATE OF THIS REPORT.

B. 'COMPLETED SDRs' - CONTAINS SDRs FOR YOUR COUNTRY WHERE REPLIES HAVE BEEN PROVIDED TO YOU AND NO FURTHER ACTION IS REQUIRED. SDRs WILL APPEAR ON THIS REPORT 3 CONSECUTIVE MONTHS AFTER WHICH THEY WILL NO LONGER APPEAR. .

C. IF A SDR APPEARS ON THE REPORT AND YOU DISAGREE WITH THE DECISION, YOU HAVE 90 DAYS FROM DATE OF SDR REPLY TO RESUBMIT. YOU SHOULD RESUBMIT VIA AFSAC ON-LINE ELECTRONIC SUBMISSION OR BY SENDING A MESSAGE, LETTER, OR A COPY OF THE ORIGINAL SF364 TO AFSAC/COSD/WPAFB OH 45433-5332. CLEARLY INDICATE

THAT IT IS A RESUBMITTAL OR CONTESTED SDR ; INCLUDE ANY DOCUMENTATION WHICH WILL SUPPORT YOUR CLAIM. FAILURE TO RESUBMIT THE SDR WITHIN 90 DAYS OF SDR REPLY WILL PREVENT RECONSIDERATION OF THE SDR, RESULTING IN A DENIAL OF THE RESUBMITTAL.

D. IF A SDR APPEARS ON THE OPEN PORTION OF THE REPORT CONTAINING AN ACTION ACTIVITY RESPONSE CODE OF '105', '106', '107', '108', '115' OR '116', , THIS MEANS THAT MATERIEL MUST BE RETURNED. ENSURE MATERIEL IS RETURNED BEFORE THE RETURN SUSPENSE DATE. ONCE MATERIEL IS RETURNED, PROVIDE A COPY OF THE RECEIPTED DD FORM 1348-1 TO AFSAC/COSD WPAFB OH 45433-5332 SO THAT THE APPROPRIATE ACTION IS TAKEN BY THE GOVERNMENT.

FAILURE TO RETURN MATERIEL AND PROVIDE RECEIPTED DD FORM 1348-1 PRIOR TO THE MATERIEL RETURN SUSPENSE DATE (MRSD) COULD RESULT IN CREDIT DENIAL, CANCELLATION OF EXHIBIT ANALYSIS, LOST MATERIEL, OR COUNTRY BEING BILLED.

E. IF THE SDR APPEARS ON THE OPEN PORTION OF THIS REPORT AND THE REPLY DATE COLUMN IS BLANK BUT YOUR RECORDS INDICATE THE SDR IS FINALIZED, PLEASE PROVIDE AFSAC/COSD A COPY OF BOTH FRONT AND BACK OF THE SDR REPLY. THIS WILL ENSURE A COMPATIBILITY OF COUNTRY AND AFSAC RECORDS.

. ABBREVIATIONS USED ON THIS REPORT ARE:

A. AAC ----> ACTION ACTIVITY REPORT CODE -> SEE FOLLOWING PAGES FOR EXPLANATION.

B. ARC----> ADJUSTMENT REPLY CODE--> SEE FOLLOWING PAGES FOR EXPLANATION.

B: DC-----> DISCREPANCY CODE--> SEE EXPLANATION ON FRONT SIDE OF SF-364.

**All reports have this report
explanation and code descriptions
attached to them.**



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SDR Customer Support



AFSAC Online Home Page

<https://afsac.wpafb.af.mil>



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- Change Password
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- Supply Application
- Letter of Request (LOR)
- Logistics Applications



AFSAC Online

The Supply Discrepancy Report Automation (SDR-A) tools are accessed through the AFSAC Online website using any Internet connection.

--DSL or high-speed internet connection recommended

--Click here to apply for AFSAC Online account

- AFSAC not intended for use by personnel who do not have a valid AFSAC account. Provide your AFSAC account number to the AFSAC Online Help Desk.
- Business Applications

(Use the navigation links on the left to access the business applications)

We currently offer a range of Business Applications to provide our customers visibility into their country programs.

The Application Suite is a re-host of the most commonly used SAMIS queries such as: Requisition History, Catalog Data, Contract Data and Narrative.



AFSAC Online Feedback/Technical Assistance



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Logistics Applications



AFSAC Online

Use the "Feedback" link to document questions/comments about AFSAC Online tools.

For "Technical Assistance" (connectivity issues) with the **AFSAC Online tools contact AFSAC Technical Support.**

- AFSAC's goal not intended to have developed provide easy,

- Business app (Use the navi business app

We currently offer a range of Business Applications to provide our customers visibility into their country programs.

The Application Suite is a re-host of the most commonly used SAMIS queries such as: Requisition History, Catalog Data, Contract Data and Narrative.

that goal. It is
wide, we